



NARAJOLE RAJ COLLEGE
(NAAC Accredited B grade)
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211
DEPARTMENT OF ENGLISH



CCTV TENDER

Memo No.: 01/NRC/Tender/2019

Dated: 07/09/2019

Sealed tender is hereby invited from the contractors having sufficient experience for construction work. The work will be executed contractually and no materials will be supplied departmentally. A detail of the work and credibility essential for participation in the tender is furnished below:-

Sl. No	Name of Scheme / Work	Fund Provision	Tendered Amount (Rs.)	Earnest Money (Rs.)	Tender Form Value (Rs.)
1.	Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at Narajole Raj College, Narajole, Paschim Medinipur,721211.	College Owned Fund	1,50,000.00	3000.00	300.00

Successful tenderer will have to enter into an agreement with the Principal & Secretary, Narajole Raj College in a Non-judicial Stamp paper, value of Rs. 10/- (Rupees ten) only within the date specified in the letter of invitation.

A. TERMS AND CONDITIONS

1. NARAJOLE RAJ COLLEGE reserves the right to accept / reject any/all tenders in part/full without assigning any reason thereof.
2. Any Addendum/Corrigendum or date extension in respect of above tender shall be issued through our website www.narajolerajcollege.ac.in only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.
3. Rate should be quoted at par with estimated cost, less or above in percentage of the estimated cost of this work in the prescribed tender form issued from this office. No overwriting and highlighting and any kind of manipulation will be entertained.
4. Detailed of technical specification will be supplied from this office after submission of the application along with sufficient experience issued by the competent Government undertakings and all others requisite papers. All works will have to be done according to such technical specifications.

5. Basic Eligibility Criteria to be a bidder:

- a) Bidder should be a Person/Firm/Company (Incorporated in India) having their own Service Centre.
- b) Bidder should have a fully functional service centre in a nearby location with spares stock for attending the breakdown calls. Details of the service centre must be provided in the relevant documents.
- c) Bidder should have a minimum 5 year experience in Supply, installation, testing and commissioning of CCTV Surveillance System.
- d) The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted by any of the Government agencies.

6. Prospective bidders are required to furnish the following documents along with the tender application/quotation

- i. Copy of the PAN Card;
- ii. Copy of the Income Tax Returns (ITR) for the A.Y. 2019-2020;
- iii. Copy of GST Registration Certificate;
- iv. Copy of Valid Trade License;
- v. Copy of valid P. Tax Certificate;
- vi. Document evidencing proper credentials.

Failing to provide these documents along with the application will make the application liable to be rejected.

7. The last date of application is **23/09/2019** up to 04-00 **P.M.** along with the sufficient papers and documents noted above. The 'Tender Form Value' is Non-refundable, the intending tenderer should collect the tender form from this office in the same amount in cash after scrutiny of application. Tender form will be issued from this office upto **26/09/2019** up to 04-00 **p.m.**

8. The tender consisting documents should be signed in all pages and should be submitted in sealed cover. Sealed tenders have to be dropped within 02-00 **p.m.** on **30/09/2019** in the tender box placed for the purpose in this office.

9. Tender will be opened at 03-00 **p.m.** on **30/09/2019** in presence of service provider/tenderer. The participant-tenderers or their authorized persons may remain present at the time of opening of tender.

10. The name of the work and N.I.T. No. must be written on the envelop containing the tender.

11. Incomplete tender form will be rejected.

12. GST and IT will be deducted from the bill as per Govt. orders issued by the Central Govt. and State Govt. from time to time from the R/A or final bill. Security money will be deducted @ 8.00 % from the progressive or final bill.

13. The security money will be deducted from the progressive or final bill @ 8%, so as to make security along with 2% of the earnest money equal to @ Rs. 10% of the tender amount. The Security money will be released as per Govt. norms.

14. The works have to be completed within the period as specified in the work order and final payment will be made only after production of clearance certificate issued by the competent authority.

15. Failure to observe any condition or to maintain proper specification of the work may be treated as the cause of cancellation of tender or contract resulting the forfeiture of S/D, E/M etc. without any reference.

16. All rates shall be inclusive of all charges, tax, duty, cess, carriage etc.

17. The agencies that will not submit tender paper or do not return the same before the date and time of dropping after receiving the same will not be allowed to participate in the next tender.

18. Other terms and condition will be followed according to Govt. rules.

19. The undersigned preserve the right of rejection or acceptance of any tender without assigning any cause of such rejection or acceptance.

B. Inspection, Testing and Allied Functions

a) The Purchaser or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications. The Purchaser may also appoint an agency for this purpose. The technical specifications shall specify what inspection and tests the Purchaser requires and where they are to be conducted, Where the Purchaser decides to conduct such tests on the premises of the Service Provider, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of costs. In case the tested goods/services fail to conform to the specifications, the Inspector may reject them and the Contractor/Service Provider, as the case may be, shall either replace the rejected goods/services or make alteration necessary to meet the specifications requirements free of cost to the Purchaser.

b) Notwithstanding the pre-supply tests and inspections, the material on receipt in the Purchaser's premises shall also be tested and if any material or part thereof is found defective, the same shall be replaced free of cost to the Purchaser. If any material before it is taken over is found defective or fails to fulfill the requirements of the contract, the Inspector shall give the Contractor/Service Provider notice setting forth details of such defects or failures and the Contractor/Service Provider shall make the material/service good or alter the same to make it comply with the requirements of the contract and in any case within a period not exceeding 1 month of the initial report. These replacements shall be made by the Contractor/Service Provider, free of the all charges, at the site(s).

D. Warranty

a) The Contractor/Service Provider shall give warranty that goods/services to be supplied shall be new and free from all defects/deficiencies and faults in material, workmanship, manufacture and provision of services and shall be of the highest grade and consistent with the established and generally accepted standards for services of the type ordered and shall perform in full conformity with the specifications, drawings and the like. The Contractor/Service Provider shall be responsible for any

defects/deficiencies that may develop under the conditions provided by the contractor/service provider and under proper use, arising from faulty materials, design or workmanship such as corrosion of the equipment, inadequate contact protection, deficiencies in circuit design and or otherwise and shall remedy such defects/deficiencies at his own cost when called upon to do so by the Purchaser who shall state in writing in what respect goods/services are faulty. This warrantee shall survive inspection or payment for, and acceptance of goods/services, after the goods/services have been taken over / availed of.

b) If it becomes necessary for the contractor/service provider to replace or renew any defective/deficient portion/portions of the equipment/related services under this clause, the provisions of the clause shall apply to the portion/portions of equipment's replaced or renewed. If any defect/deficiency is not remedied within a reasonable time, the Purchaser may proceed to get the work done at the Contractor's/service provider's risk and expenses, but without prejudice to any other rights which the Purchaser may have against the Contractor/service provider in respect of such defects.

c) Replacement under warranty clause shall be made by the Contractor free of all charges at site including freight, insurance and other incidental charges.

d) The equipments offered shall confirm to the specifications as given in tender/order and shall be guaranteed against defective design, defective quality material supplied, manufacturing defects, deficient services etc., for a minimum period of 12 months from the date of supply, installation and commissioning of CCTV Camera.

e) The Bidders have the right to offer warranty more than the period of warranty offered by manufacturer of the product for 12 months from the date of supply of CCTV Camera and this aspect would certainly be taken into consideration.

E. Payment:

The payment will be made through CHAQUE by NARAJOLE RAJ COLLEGE to the bank account as mentioned in the bank mandate.

F. Change Orders

The Purchaser may at any time, by written order, given to the Contractor/service provider make changes Within the general scope of the contract in any one or more of the following:-

a) Drawings, designs or specifications where goods to be furnished under the contract are to be specifically manufactured for the Purchaser.

b) Method of transportation or packing.

c) Place of delivery.

d) Services to be provided by the contractor.

If any such change causes an increase or decrease in the cost or the time required for the execution of the contractor/service provider, an equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended.

G. Sub-Letting

The Bidder cannot assign or transfer and sub-contract its interest/ obligations under the contract without prior written permission of the Purchaser.

s/d
Dr. Anupam Parua

Principal
Narajole Raj College

Memo No.: 01/1(6)/NRC/Tender/2019

Dated: 07/09/2019

Copy forwarded for information and necessary action to:

- 1) Block Development Officer, Daspur – 1, Paschim Medinipur
- 2) Pradhan, Nij Narajole Gram Panchaya, Daspur, Paschim Medinipur
- 3) IC, Daspur PS, Daspur, Paschim Medinipur
- 4) Convenor, Technology Committee for uploading in college web-site
- 5) College Notice Board
- 6) Office File

s/d
Dr. Anupam Parua

Principal
Narajole Raj College