

Principal  
Narajole Raj College  
Narajole, Pin-721 211



Government of West Bengal  
Department of Science & Technology and Biotechnology  
Vigyan Chetana Bhavan, 26/B DD Block, Sector-I, Salt Lake, Kolkata - 700 064, Ph : 033-2340 2767

No: 139 /WBCST/F/0489/B( Part-I)

Date: 09/03/2023

From:

The Joint Secretary to the Govt. of West Bengal

To:

The Nodal Officer

IPR Cell

University/Institute/Engg. Colleges/ Colleges

**Sub: Setting up of IPR Cell at the campus of University/Institute/ Engg. Colleges**

Sir/Madam,

Your proposal on setting up of IPR cell is in process. In this connection, you are requested to send the following details

- Revise your budget for Faculty Development Programmes within Rs.25,000/- as per budget head mentioned in annexure and send separate budgets for Workshop within 25,000/- with Probable dates ( Preferably March, 2023 may extend upto May, 2023).
- You are requested to send your consent for formation of IPR cell and functioning it with Protection of different forms of IPRs in collaboration with Patent Information Centre under this Department.
- Mandate of IPR cell is to create awareness, target to file 20 Patents , 20 other forms of IPR (Design, Trademark/GI, Plant Variety Protection) within your institutes or the institute mentored by your nearby institutes , identify cutting edge technology from your area for Promotion and branding through Technology transfer and Commercialization through Technology Development and Adaptation Centre- TDAC of this Council. Following other activities may be taken from your end as mandate of IPR Cell.

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- Mentoring local grass root innovators for final patenting
- Taking up IPR sensitization programmes in local colleges, ITI, Schools and sending the report to us
- Identification of granted patents for commercialization
- Local technology promotion/ organizing idea /technology hunt
- Identification and recommending potential innovators to idea clinic organised by this department for branding the ideas and mentoring to next level
- Annual reporting to this Department for better functioning

You are requested to send your consent to mandate activities of the cell.

- Name and details of the Faculties for Faculty development programme as per annexure .
- You are requested to mention bank account details
- You are requested to send all the mandatory documents as mentioned within 18<sup>th</sup> March, 2023 to the annexed address.

Thanking you,

*(Signature)*  
85/07/24  
Principal  
Narajole Raj College  
Narepale, Pin-721 211



Yours faithfully,

*(Signature)*

(Sudipta Porel)

Joint Secretary

to the Govt. of West Bengal

## Annexure-I

## Budget head Format for Faculty development programme

Sl. no	Budget Head
1.	Travelling allowance for faculties for participating the programme
2.	Accommodation for the faculties
3.	Purchase of Books/printing of study materials, Miscellaneous expenditure

## Faculty Details for Faculty Development Programme

Sl. No.	Name	Address , Contact no, E-mail	Qualification and Experience

The details may be sent to the following address:

Dr. Mahuya Hom Choudhury,  
 Scientist C,  
 Patent Information Centre,  
 West Bengal State Council of Science and Technology,  
 Department of Science and Technology and Biotechnology,  
 Government of West Bengal.  
 Phone no. 9007780898  
[picwbscst2020@gmail.com](mailto:picwbscst2020@gmail.com)

*Principal*  
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(Sudipta Porel)  
 Joint Secretary  
 to the Govt. of West Bengal



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Vigyan Chetana Bhavan, 26/B DD Block, Sector-I, Salt Lake, Kolkata - 700 064, Ph : 033-2340 2767

No: 207 /WBCST/F/0460/13

Date: 05.04.2023

From:

The Joint Secretary to the Govt. of West Bengal

To:

Dr. Tapanendu Kamilya

(Convenor, IPR Cell)

&

The Nodal Officer

IPR Cell, Narazole Raj College

**Sub: Setting up of IPR Cell at the campus of your Institute**

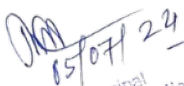
Sir,

Your proposal on setting up of IPR cell has been sanctioned and Rs.50,000/- has been disbursed from West Bengal State Council of Science and Technology (WBCST) under this Department for the same. You are requested to send the UC and SoE of the fund utilized after setting up of the IPR cell at your institute after organizing workshop and FDP programmes.

Following are the mandate activities of the Cell

- Mandate of IPR cell is to create awareness, target to file 20 Patents, 20 other forms of IPR (Design, Trademark/GI, Plant Variety Protection) within your institutes or the institute mentored by your nearby institutes, identify cutting edge technology from your area for Promotion and branding through Technology transfer and Commercialization through Technology Development and Adaptation Centre- TDAC of this Council.

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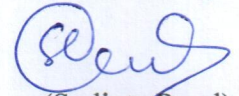
- Mentoring local grass root innovators for final patenting
- Taking up IPR sensitization programmes in local colleges, ITI, Schools and sending the report to us
- Identification of granted patents for commercialization and sent to Patent Information Centre under WBSCST, DSTBT-GoWB
- Local technology promotion/ organizing idea /technology hunt
- Identification and recommending potential innovators to idea clinic organised by this department for branding the ideas and mentoring to next level
- Annual reporting to this Department for better functioning
- Special focus need to be taken to commercialization and market channel improvement, quality checking of GI products of your region.(List enclosed)

You are requested to collaborate / to take advice from Patent Information Centre, WBSCST, DSTBT regarding fruitful implementation of all IPR related activities.

You are also requested to acknowledge the receipt of the fund and send us the report of IPR cell on the above mentioned activities every year with a hard copy of **audited UC and SoE of the fund received** from this Council to Dr. Mahuya Hom Choudhury, Scientist C, Patent Information Centre, WBSCST, DSTBT, 26 B, DD block, Vigyan Chetana Bhavan, Salt Lake, Kolkata-700064 and scanned copy of UC and SoE to [picwbscst2023@gmail.com](mailto:picwbscst2023@gmail.com)

Thanking you,

Yours faithfully,



(Sudipta Porel)

Joint Secretary  
to the Govt. of West Bengal

&

Administrative Officer, WBSCST

Principal  
Narajole Raj College  
Narajole, Pin-721211

