

# NARAJOLE RAJ COLLEGE



NAAC Accredited 'B' Grade Govt.-Aided College

**ESTD.- 1966**

Narajole ⊕ Paschim Medinipur

P.O.- NARAJ  
DIST.- PASC  
PIN CODE- 7  
WEST BENG  
Email:  
nrcprincipal@

Memo No. ....

**Link to Committees in the Institutional Website:**

[https://narajolerajcollege.ac.in/Administrations/Committee-and-Sub-Committee.aspx?page\\_id=1143](https://narajolerajcollege.ac.in/Administrations/Committee-and-Sub-Committee.aspx?page_id=1143)

*Principal*  
15/07/24  
Principal  
Narajole Raj College  
Narajole, Pin-721 211



রেজল্যুশন / Resolution Adopted

# NARAJOLE RAJ COLLEGE

NAAC Accredited 'B' Grade College

ESTD.- 1966

Narajole ⊕ Paschim Medinipur

P.O.- NARAJOLE  
DIST.- PASCHIM MEDINIPUR  
PIN CODE- 721211  
WEST BENGAL

Email: narajolerajcollege@rediffmail.com  
Ph.- 03225-259755

Memo No. NRC/GB/355/19

Date... 27.07.19.

To  
The President/Hon'ble Member  
Governing Body, Narajole Raj College  
Narajole, Paschim Medinipur

Madam/Sir,

Notice is hereby given that a meeting of the Governing Body will be held on 05/08/2019 (Monday) at 01-00 PM in the Office Chamber of the Principal to discuss the agenda mentioned below. Please make it convenient to attend the meeting.

Agenda:

- (1) To read and confirm the proceedings of the meeting held on 02/03/2019;
- (2) To adopt the resolutions of the Finance Committee meeting held on 26/07/2019;
- (3) To consider the appointment of candidates recommended by the West Bengal College Service Commission;
- (4) To consider CAS Promotional Benefit of Dr. Uttam Kr. Kanp, Dept. of Botany, Dr. Sk. Mohammad Aziz, Dept. of Chemistry and Dr. Dipak Shom, Dept. of Bengali;
- (5) To consider general affairs relating to study and related matters in the College;
- (6) To consider the issue of Accounting System and Financial Resource Management in the College;
- (7) To consider the accessation of library facilities by persons with disability as per the requirement of UGC Letter No. F. No. 6 - 5/2017.(SCT) dt. 27/03/2018;
- (8) To consider the application of Sri Sanatan Bhunia for his Leave Encashment;
- (9) To constitute Internal Complaint Committee;
- (10) To consider framing of Anti-Ragging Rules and Committee;
- (11) To consider the letter from IGC-DAE Consortium for...

# মিটিং রেজল্যুশন বহি MEETING RESOLUTION BOOK

Proceedings of the Governing Body Meeting held on 05/08/2019 (Monday) in the Office  
Chamber of the Principal

## *Agenda 10: Framing of Anti-Ragging Rules and Committee*

The issue was discussed at length and it was resolved that anti-ragging rules be framed in line with the suggestions given by the UGC and the affiliating University, namely Vidyasagar University. Also resolved that a five member committee be constituted to look after the matter of prevention of on-campus ragging. Further resolved that the Principal be given the responsibility to do the needful for this purpose.

Principal  
Narajole Raj College  
Narajole, Pin-721 211



# MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	11/59
তারিখ / Date	06/10/2023

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	
১৫   15.	
১৬   16.	
১৭   17.	
১৮   18.	
১৯   19.	
২০   20.	
২১   21.	

- |                              |                      |
|------------------------------|----------------------|
| ১। 1. Sijit B. Banerjee      | ৮। 8. Anurupa Ghosh. |
| ২। 2. Sankar Chatterjee      | ৯। 9.                |
| ৩। 3. Kumarish Bhunia        | ১০। 10.              |
| ৪। 4. Tapasendu Kumar        | ১১। 11.              |
| ৫। 5. Nilanjana Bhattacharya | ১২। 12.              |
| ৬। 6. Uttam Kumar            | ১৩। 13.              |
| ৭। 7. Basudev Mandal         | ১৪। 14.              |

## NARAJOLE RAJ COLLEGE



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WEST BENGAL  
Email: narajolerajcollege@rediffmail.com  
Ph.- 03225-259755

Memo No. NRC/G.B./397/2023

Date 20/10/2023

From:

Dr. Basudev Mandal  
Principal and Secretary of the Governing Body  
Narajole Raj College

To

Sub: Request your presence in the 11/59<sup>th</sup> meeting of the Governing Body of Narajole Raj College scheduled to be held on 06.X.2023 (Friday) at 11.30 am in the chamber of Principal.

Dear Sir/Madam,

I have the honour to inform you that, as per verbal consent of the President of the Governing Body the 11/59<sup>th</sup> meeting of the Governing Body of Narajole Raj College scheduled to be held on 06.X.2023 (Friday) at 11.30 am in the chamber of Principal to transact under mentioned items of business. You are cordially invited to attend the meeting on said date and time.

Thanking you,  
Sincerely yours'

(Dr. Basudev Mandal)  
Principal and Secretary of the Governing Body  
Narajole Raj College

Principal  
Narajole Raj College  
P.O.- Narajole  
Dist - Paschim Medinipur



Items of business:

1. To confirm the proceedings of last GB meeting (11/58<sup>th</sup>) held on 03.08.2023.
2. To consider the application submitted by SACT teacher of Sanskrit department
3. To consider the application submitted by casual non-teaching employee of the college
4. To discuss the formation of Electoral Literacy Club in the College
5. To consider the application submitted by HOD of Zoology
6. To consider the application submitted by Soma Debray, Dept. of English
7. To discuss the Best Teacher Award (Science and Arts separately) from this academic session
8. To discuss the AMC of electric related work and additional meter
9. To discuss about the WiFi connection of College campus
10. To discuss the renovation work of Principal's Chamber
11. To discuss about the central purchase and related matter
12. To discuss about Official Xerox from Central library
13. To discuss the formation of Canteen Committee
14. To discuss the sign of MoU with Sevayatan Sikshan Mahavidyalaya
15. To discuss about the uniform dress for security
16. Noting of different activities of the College
17. Misc. if any

(Dr. Basudev Mandal)  
Principal  
Narajole Raj College  
Narajole, Pin-721211



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Memo No.....

Date.....

Rudra, Chairman, West Bengal Pollution Control Board and Prof. Amiya Kr. Panda, Former Vice-Chancellor, Sadhu Ram Chand Murmu University, Jhargram. It is also noted that, Dr. Kalyan Rudra declared that a Noise and Air quality analyzer device with displayed to be installed in the College premises (Approximate cost Rs. 15,000,00/- - 16,000,00/-) with free of cost.

16/3: The auction of waste paper including other unused materials of the college be noted and the auction process was monitored by Head clerk as well as convener of the purchase committee and supervised by Prof. Asish Bhattacharya, Rupam Bhunia, Barun Rout and Pralay Singha.

16/4: As per UGC guidelines as well as direction of Vidyasagar University a newly Student Grievance Redressal Cell be formed by the previous SGRC committee, the committee so constituted with the following members:

1. Dr. Tanuka Acharya: Chairman
2. Prof. Baisali Guha: Convener
3. Dr. Dipak Shom: Member
4. Prof. Avijit Chakraborty: Member
5. Prof. Nandita Bhakat: Member
6. Sri Manas Patra: Special invitee (Student representative)

The matter be noted in the Governing Body meeting.

16/5: As per direction of the Joint DPI, Dept. of Higher Education, Govt. of West Bengal regarding the nomination of SPIO of the College, Dr. Tapanendu Kamilya, Associate Professor, Dept. of Physics and Dr. Nilanjana Bhattacharyya, Associate Professor, Dept. of Bengali be nominated as SPIO of the College. The matter be noted in the Governing Body meeting.

Principal  
Narajole Raj College  
Narajole, Pin-721 211

15/07/24

# MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	11/59
তারিখ / Date	06/10/2023

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

১। 1. Sijet B. Banerjee	৮। 8. Anupam Ghosh.	১৫। 15.
২। 2. Sankar Chatterjee	৯। 9.	১৬। 16.
৩। 3. Kumarish Bhunia	১০। 10.	১৭। 17.
৪। 4. Tapasendu Kamal	১১। 11.	১৮। 18.
৫। 5. Nilanjana B. Kalra	১২। 12.	১৯। 19.
৬। 6. Uttam Kumar Ganguly	১৩। 13.	২০। 20.
৭। 7. Basudev Mandal	১৪। 14.	২১। 21.

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Date 20/10/2023

From:

Dr. Basudev Mandal  
Principal and Secretary of the Governing Body  
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Thanking you,  
Sincerely yours'

*DM* 20/10/23

(Dr. Basudev Mandal)  
Principal and Secretary of the Governing Body  
Narajole Raj College

Principal  
Narajole Raj College  
P.O.- Narajole  
Dist - Paschim Medinipur



Proceedings of the Governing Body Meeting held on 05/08/2019 (Monday) In the Office  
Chamber of the Principal

Also resolved that PF Ledger Account for all the permanent staff members be managed in a way in which it is to be done and the Principal be requested to do the needful. Further resolved that the Principal be requested to do the needful so as to make the system of accounting efficient and transparent in all its dimensions.

**Agenda 7: Accessation of Library Facilities by Persons with Disability**

The Principal put before the house the Letter issued by the UGC bearing no. 6-5/2017(SCT) dt. 27.03.2018 concerning the matter of providing necessary and adequate action for accessation of library facilities for persons with disability. After discussion it was resolved that necessary arrangement be made as and when required. Necessary arrangement might include providing library access to such candidates where they might feel comfortable.

**Agenda 8: Leave Encashment of Sri Sanatan Bhunia**

Discussed the application from Sri Sanatan Bhunia, Ex-hostel staff of this college in respect of Leave Encashment Salary from Govt. of West Bengal as a part of retirement benefit. Sri Bhunia joined this college on 31-07-1990 and retired on 31-03-2019. He is entitled to get Leave Encashment Salary according to the Govt. rule for 300 (three hundred) days of Earned Leave accumulated by him during service period. After careful verification of the Service Book of Sri Bhunia G.B. unanimously approved the said earned leave and requested the Principal to send the claim bill of Leave salary of Sri Bhunia at the earliest.

**Agenda 9: Constitution of Internal Complaint Committee**

Resolved that Internal Complaint Committee to prevent and address the sexual harassment of women at workplace be constituted with the following members:

- (a) Four senior-most female teachers of the College:
  - (i) Dr. Tanuka Acharya, Head, Dept. of Philosophy
  - (ii) Dr. Rajasree Debnath, Head, Dept. of Political Science
  - (iii) Dr. Nilanjana Bhattacharyya, Head, Dept. of Bengali
  - (iv) Prof. Soma Debray (Dey), Head, Dept. of English
- (b) One female non-teaching staff member  
Smt. Malina Bhui, Peon
- (c) One female existing bona-fide student:  
Vacant and to be nominated by the Principal in due course

Further resolved that the names of the Committee members with necessary contact details be displayed in a manner as it should be to fulfil the purpose.

Principal  
Narajole Raj College  
Narajole, Pin-721 211



## Internal Complaint Committee Narajole Raj College



Narajole Raj College had a Sexual Harassment Cell later renamed as Internal Complaints Committee. In pursuance of UGC (prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015, read with sexual harassment of women at workplace act, 2013 and in partial modification, Internal Complaints Committee (ICC) is reconstituted.

This committee is committed to ensuring gender sensitiveness, women's safety and gender equality. This committee is composed of or comprises of the following members.

1. Presiding Officer : Dr. Tanuka Acharya, Chairperson
2. Two faculty Members : i) Dr. Rajasree Debnath  
ii) Prof. Baisali Guha
3. Two non-teaching employees : i) Smt. Jharna Pandit  
ii) Smt. Malina Bhuiin
4. A members from NGO or a  
Person familiar with  
sexual  
Harassment issues : Smt. Moumita Samui  
Advocate, Medinipur Judge's Court





5. Medical Officer (External

Member) : Dr. Nadia Rosul, MBBS (WBUHS, C.O.E.,  
B.D.M.)

6. Two Students nominees (if the  
Matter involves students) :

i) Smt. Pinki Dolai (UG, Student)  
ii) Smt. Suparna Samanta (PG, Student)

If any complaint found in the complaint box, ICC shall conduct a preliminary enquiry by collecting documents or recorded statements and submit the collected reports with original documents if the case is on nature, a sexual harassment case.

Depending on the severity of the case the action will be decided by the management on the recommendation of the ICC.

**If you think you are harassed or being harassed, What should you do?**

You may sent an email to chairperson : [icc@narajolerajcollege.ac.in](mailto:icc@narajolerajcollege.ac.in) OR, Drop a written complaint at the sexual harassment prevention complaint box for format of ICC Complaint, Click here (/images/internal-Complaints- Committee/Format-of-Complaint-ICC.docx)

- ✓ The ICC of NRC has arranged seminar on International Women's Day to make gender awareness among the students.
- ✓ **Who can approach ICC for help** :- Any female employee (faculty, student or staff) of Narajole Raj College.



✓ **Definition of Sexual Harassment :**

Sexual harassment includes any unwelcome sexuality inclined behavior, whether directly or indirectly such as :

- Physical contact and advances
- Demand or request for sexual favours
- Sexuality coloured remarks
- Showing any pornography or
- Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

✓ **What are the possible actions that can be taken against the respondent.**

- Warning
- Written apology
- Bond or good behavior
- Adverse remark in the confidential reports.
- Stopping of increments/promotions
- Suspensions
- Dismissal
- Any other relevant actions

Some glimpse of gender sensitisation programmes conducted by ICC.



Tanuka Debnayak .



# NARAJOLE RAJ COLLEGE

## Anti-Ragging Cell

### Policy Document



#### Introduction to Anti-Ragging Cell (ARC)

The Anti-Ragging Committee serves as a supervisory and advisory committee in sustaining a culture of ragging-free environments on college campuses. The Anti-Ragging Committee is active in developing strategies and action plans to combat the menace of ragging at the college through a variety of initiatives.

#### Objectives of ARC

1. ARC aims to prevent and safeguard students from ragging.
2. To raise students' understanding about the negative impacts of ragging, its influence on human life, and the repercussions of participating in the act of ragging.
3. To receive and handle complaints through the ARC.
4. To initiate legal action as necessary, given the severity of ragging incidents.

#### What is Ragging?

Ragging includes any one or more of the following behaviours:

1. Any behaviour on the part of one or more students that has the effect of making fun of, mistreating, or treating another student rudely, whether through written or spoken words or deeds.
2. Engaging in boisterous or unruly behaviour by one or more students that irritates, burdens, injures physically or psychologically, or instils fear or apprehension in any new student or other student.
3. Requesting that a student perform an act that they would not typically perform and that would cause them to feel ashamed, tormented or embarrassed in a way that would negatively impact their physical or mental health or the mental health of any other student.
4. Any action taken by a senior student that hinders, interferes with, or upsets a freshmen or other student's routine academic activity.
5. Making use of a new student's or any other student's assistance to finish academic assignments given to a single student or group of students.
6. Any financial extortion or coerced spending placed on a new student or any other student by other pupils.
7. Physical abuse, including sexual abuse, homosexual attacks, stripping, forcing obscene gestures, causing bodily harm, or posing a threat to health or person.



8. Harassment of freshers or other students through spoken comments, emails, blogs, or public insults, including those who get enjoyment from their discomfort.
9. Any behaviour that harms a student's mental health or self-confidence, either intentionally or unintentionally, or displays power, authority, or superiority over other students.

### **Duties of Ragging Grievant**

1. A written complaint has to be submitted to the any member of Anti-Ragging Cell (ARC) or to the Anti-Ragging Cell Box describing the ragging instance completely with date, time and place of happening.
2. The complaint should contain the identity of the complainant and the identity of the alleged.
3. The confidentiality of the complainant and any other applicable issues shall be maintained Anti Ragging Committee

### **Redressal of Ragging Cases**

In case of any ragging case reported in the college campus

1. Members of the Anti-Ragging Cell (ARC) must quickly secure the complainant and/or victim, and take him to counselling.
2. . The complainant or victim must submit a written complaint detailing the incident, including date, time, and location.
3. Obtain the identification of the complainant and/or victim, including their name, semester, section, contact number, email address, and parent's name and contact information.
4. Obtain the alleged's identity, including their name, branch, semester, section, contact number, email address, and parent's name and contact information.
5. The complaint must be documented in a file with committee members.
6. A meeting will be conducted in conjunction with the chairman to settle the matter and decide on action.
7. . If found guilty, the AntiRagging Cell (ARC) will suggest appropriate actions to the institution's Head.

### **Actions**

Punishment for ragging should be severe enough to deter future incidents. The institution's Anti-Ragging Committee will determine the appropriate punishment based on the facts of each ragging occurrence and its gravity.

Depending on the type and gravity of the offence as determined, the possible sanctions for individuals found guilty of ragging at the institution level shall be



one or a combination of the following:

- (i) Cancellation of admission
- (ii) Suspension from attending classes
- (iii) Withholding/withdrawing scholarship/fellowship and other benefits
- (iv) Debarring from appearing in any test/examination or other evaluation process
- (v) Withholding results
- (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- (vii) Suspension/expulsion from the hostel
- (viii) Rustication from the institution for period ranging from 1 to 4 semesters
- (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
- (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

#### **Members of the Anti-Ragging Cell**

- 1. Dr. Dipak Shom, Convenor**
- 2. Prof. Baishali Guha, Member**
- 3. Prof. Sanjoy Dutta, Member**
- 4. Prof. Asish Bhattacharya, , Member**

**Email id: [antiraggingcell@narajolerajcollege.ac.in](mailto:antiraggingcell@narajolerajcollege.ac.in)**



Dipak Shom  
Convenor of Antiragging  
Cell



**NARAJOLERAJCOLLEGE**  
(NAAC Accredited B Grade Govt. Aided College)  
e-mail:narajolerajcollege@rediffmail.com  
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



## GUIDELINES ON GRIEVANCE REDRESSAL MECHANISM

### 1. PREAMBLE

1) Narajole Raj College affiliated to Vidyasagar University is dedicated to provide an environment towards a safe fair and harmonious learning and appropriate work environment. The college has its own full proof system for grievance redressal of students as well as for teaching and non teaching staff within a reasonable time.

2) The grievances those are considered for redressal are classified as Academy and non Academy matters. Those are such as work assessment, victimisation, attendance, charging of fees, examination conducting, harassment by fellow students or teachers or staffs as the case would be. Now to combat any grievance, grievance redressal cell (GRC) has been from as per UGC regulation to deal with day to day grievances that are reported by its students and/ or staffs (teaching and non teaching).

3) Any student if felt victimized with violation of any above must report the same to GRC. The GRC shall be with the members to be appointed by Governing Body of the Narajole Raj College all grievances from any corner must be submitted in writing within 4 days from the date of alleged violation. The GRC shall now take a note of the same and shall direct disciplinary committee to thorough enquiry and impose appreciation as per rule. However, if the grievance is of any Sexual Harassment complaint, then the matter shall be referring to Internal Complaint Committee (ICC).

### 2. PURPOSE AND SCOPE

1) The basic purpose of grievance redressal committee (GRC) is to Prompt response, follow up and speedy disposal with accountability to all concerned students as well as staffs of Narajole Raj College the scope in generalize to ensure maintenance of cohesive and harmonious relation in students, Student and faculties, Student and Staff, GRC is to create and maintain such a tangible environment in which all victims students and staffs can be fearlessly express their grievances to the committee.

2) The GRC shall consider the grievances only those are received in writing about academic as well as non academic matters.

### 3. EXTENT AND APPLICABILITY

Students as a whole, nonteaching staff members, faculty members and other stakeholders during their tenure at Narajole Raj College.



#### 4. DEFINITIONS

- 1) **Grievance:** means a formal complaint that includes any kind of discontent or dissatisfaction
- 2) **Grievant:** means a student, parent, staff member or group of students or parents or staff members submitting the grievance.
- 3) **Days:** means working days exclusive of Sundays, holidays or vacations as set forth in the academic calendar. In counting, the first day shall be the first full working day following the receipt of the grievance.

#### 5. OBJECTIVES

1. Uphold the dignity of the institution by promoting cordial Student-Student relationship, Student-Teacher relationship and Staff-Staff relationships.
2. Develop a responsive and accountable attitude among the stakeholders, the by maintaining a harmonious atmosphere in the campus.
3. Ensure that grievances are resolved promptly, objectively and with sensitivity and incomplete confidentiality.
4. Ensure that the views of each grievance and respondent a respected and that any party to a grievance is neither discriminated against nor victimized.
5. Advise stakeholders to respect the rights and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.

#### 6. GRIEVANCEREDRESSALCOMMITTEE

1. As per UGC Guidelines and the direction of affiliated Vidyasagar University, the composition of the Narajole Raj College Student Grievance Redressal committee is as follows as per Governing Body Resolution 11/55 dated 6/10/2023 vide item no 16/4:

Dr. Tanuka Acharya	Chairperson/Chairman
Prof. Baisali Guha	Convenor
Dr. Dipak Shom	Member
Dr. Avijit Chakraborty	Member
Prof. Nandita Bhakat	Member
Sri Manas Patra	Student's representative



## 2. PROCEDURE FOR REDRESSAL OF GRIEVANCE

1. The College shall furnish, prominently, on its website and in its prospectus, all relevant information in respect of the Student Grievance Redressal Committee(s)
2. An aggrieved student, in case of academic grievance, shall first submit his/her complaint in writing to his/her mentor who shall resolve the grievance within two days. In case the mentor is unable to resolve the grievance, he/she shall forward it to the Chairperson of the Grievance Redressal Committee.
3. Committee chairperson shall convey a committee meeting within 2 days of receiving the complaint from the faculty mentor or from the aggrieved student/staffs in case he/she applies directly to the committee.
4. The chairperson shall attempt to resolve the grievance within a week of the receipt of the complaint and the action taken shall be reported to the mentor.
5. At all levels a fair hearing shall be given to all parties.

## 3. TYPES OF GREIVANCES

### 1. Academic Related

- a. Admissions
- b. Examination
- c. Assessments
- d. Evaluation
- e. Library Facilities
- f. Issuance of Certificates
- g. Add-on courses

### 2. Extension and Extra-Curricular

- a. Alumni Registration
- b. Award of non-academic credits
- c. Physical Education, Cultural Activities, Sports, etc.

### 3. Amenities& Maintenances

- a. Wi-Fi/Internet Connectivity
- b. Cheap stores
- c. Computer facilities
- d. Drinking Water
- e. Sanitation & Hygiene
- f. Maintenance
- g. Different Facilities, etc.

### 4. Placement & Internships

- a. On-campus or off-campus interviews
- b. Soft skills training
- c. Internships, etc.

### 5. General Administration

- a. Collection of fees
- b. ID cards
- c. Scholarships Disbursement, etc





## 6. Hostel Facilities

- a. Complaints regarding provisions/food services
- b. Safety and security of one's belongings
- c. Bullying/harassment of any form

## 7. Other Related Issues

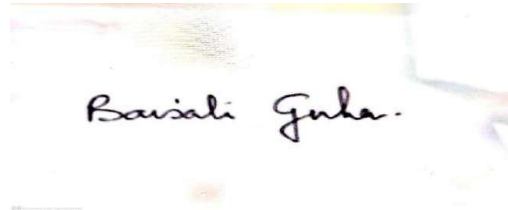
- a. Safety and Security
- b. Discipline
- c. Misbehaviors
- d. Emergency Services, etc.

## 4. EXCLUSION

- a. The following complaints/grievances shall not be construed by the Grievance Redressal Committee for consideration and disposal: a. Decisions of the Academic Council/Academic Committees constituted by Narajole Raj College.
- b. Complaints involving policy matters in which the grievant has not been affected directly/indirectly
- c. Decisions with regard to the award of Fellowships, medals, etc.
- d. Decisions with regard to disciplinary matters and misconduct.
- e. Decisions with regard to recruitment and selection
- f. Anonymous and frivolous complaints will not be entertained/processed

## 5. AMENDMENTS

This policy will be reviewed periodically to rectify anomalies, if any, and to incorporate feedback received from the stakeholders through impact analysis and deliberations of the Focus Group, constituted by the College authority.

A photograph of a handwritten signature in black ink on a white background. The signature reads "Baisali Guha" in a cursive script.

**Prof. Baisali Guha**  
Convenor, Grievance Redressal Committee  
Narajole Raj College



# Report of the Anti-ragging Cell

## Session – 2019-2020

### Narajole Raj College

### Narajole, Paschim Medinipur

Ragging is a punishable offence. To spread the idea among the students anti-ragging cell of Narajole Raj College put up various types of posters in different parts of the college. To make the students aware of the social evil a camp organized on 25/07/2020 by the cell at the beginning of the session 2019-2020, so that no tendency of ragging grows among the students. Mr. Jayanta Kumar Ghosh, ASI of Daspur Police Station presided over the camp. He delivered a valuable speech to discuss different aspects of the legal provisions in this regard. Dr. Rajashree Debnath requested the students to be active to abolish the menace from the society. The Principal of the college tried to make the students aware of the background of the social evil. At the same time he declared that offenders will be severely punished. If anyone becomes victim of this heinous crime he must write his complain and drop it into the fixed box, which is hanging in front of the Principal's chamber. It is also suggested that the victims will also meet the dignitaries of the cell. The list of the members of the cell is also announced. They are : 1. Dr. Anupam Parua(Principal), 2. Dr. Dipak Shom (Convenor), 3. Dr. Baisali Guha (Member), 4. Prof. Asis Bhattacharya (Member), 5. Prof. Sanjoy Dutta (Member) 6. Sri Gagan Chandra Samanta (Member)/ Pradhan,Nij Narajole Gram Panchayett.

In the session 2019-2020 the members of the cell have received no complain, through they have interacted with students of different classes through out the year. Nor any complain has been found in the box. So the awareness programme of the cell and over all performance are appreciated by the principal. He also gave thanks to all the students for their awareness.



15/07/20  
Narajole Raj College  
Medinipur-751021

Dipak Shom  
Convenor

**Foolishly I ragged & got suspended**

Will I get prosecuted?  
What about my Job prospects?

**SAY NO TO RAGGING**

**MY FUTURE IS A BIG ?**

*Remember RAGGING is for LOSERS*

Thank you! Website No. 1800-456-3214 & www.mhrd.gov.in to get 2013 Anti Ragging materials. Are You Being Ragged? Contacting Off UGC Helpline Number: 1800-456-3214 (Toll Free) or Send an E-mail to: [anti.ragging@mhrd.gov.in](mailto:anti.ragging@mhrd.gov.in)

**MHRD** DEPARTMENT OF HIGHER EDUCATION

**MHRD** Ministry of Human Resource Development

**SAY NO TO RAGGING**

**BEFORE YOU EVEN THINK OF RAGGING**

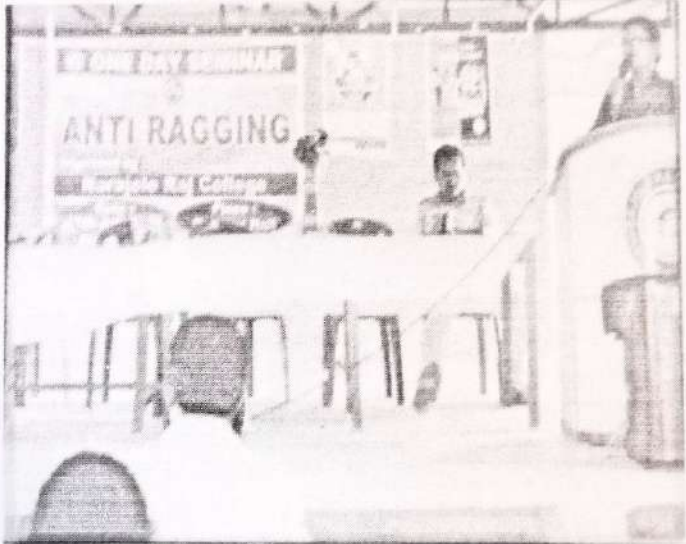
**THINK OF**

- Humiliation
- Suspension
- Ruined Career
- Bankruptcy
- Expulsion
- Possible Prosecution

Remember! RAGGING is for LOSERS

**MHRD** DEPARTMENT OF HIGHER EDUCATION

**MHRD** Ministry of Human Resource Development



# Attendance of the meeting of Anti-ragging Cell

Date : 25<sup>th</sup> July, 2020

①	Swapna Dasi	English	367	960836785
②	Sudip Sanyal	History	278	8597173062
③	Sourav Mandal	//	571	709708120
4	Hemanta Das	Bengali	97	8250511654
5	Sahadev Dolai	Bengali	66	7068973871
6	Rufai Maity	History	191	8116692003
7	Prity Maity	Sanskrit		7679211742
8	DIP Jana	General	833	9547410064
9	Amrita Maji	Bengali		7364043996
10	Tanushree Khatun	English	676	8001705158
11	Geetika Samanta	General	303	8234095429
⑫	Ragaa Bera	Aerosol	466	7047054908
⑬	Abhishek Chandra	Pol. Science	208	835065164
14	Babita Mandal	Bengali -	150	823377946
15	Sanchita Mandal	Bengali -	79	8322666081
16	Monika Dolai	Bengali -	95	891976829
17	Sangita Maity	Bengali -	03	7478139430
18	Chiranjit Maji	Sanskrit	414	873266919
20	Sucharita Jana	Bengali	449	8745879752
21	Soma pramanik	General	468	8327865312
22	Rina Das	Bengali	-10	8297294371
23	Sudipta Bhutta	Bengali	-77	8144711873
24	Snigdha Mahapatra	Sanskrit	322	8327865295
25	Siddhanta Kallikani	Bengali	649	8250597079
26	Sourav Dolai	Bengali	97	86296221873

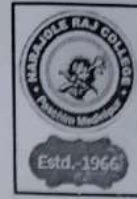


1) Sucharita Jana	Bengali (H) 2nd Year	449
2) Sanchita Mondal	" "	79
3) Rajat Ghoshal	" "	38
4) Manika Dolai	" "	95
5) Soana Barmalik	" "	468
6) Anupam Samanta	(Hons) (General) "	
7) Sudarshan Khan.	Sanskrit (H) 3rd year	327
	HISYS (H) 1st year	265
<del>Bangsi &amp; Bangsi</del>		
8) Doli Bangsi	HIS (Hons) 1st year	255
9) Aparajita Sing	HIS (Hons) 1st year	276
10) Labani Dutta	HIS (Hons) 1st year	254
11) Pampa Dutta	HIS (Hons) 1st year	266
12) Shyamashree Mondal	HIS (Hons) 1st year	274
13) Mallika Doloi	HIS (Hons) 1st year	257
14) Somrat Mondal	HIS (H) 1st year	271
15) Suman Bera	HIS (H) 1st year	249
16) Animesh Meity	HIS (H) 1st year	474
17) Subir Sena	HIS (H) 1st year	302
18) Sumit Ghosh	" " "	370
19) Subir Santha	HIS (H) 1st year	278
20) Sharup Samanta	HIS (H) 1st year (over)	258





**NARAJOLE RAJ COLLEGE**  
(NAAC Accredited 'B' Grade Government-Aided College)  
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



I do hereby declare that, during Academic Session 2019-20, no complain had been reported to the Grievance Redressal Cell of Narajole Raj College, either via Electronic Media or by any other means.

*Sadhan Chandra Pandit*

Convenor  
Grievance Redressal Cell,  
Narajole Raj College





## NARAJOLE RAJ COLLEGE

(NAAC Accredited B Grade Govt. – Aided College)

NARAJOLE : PASCHIM MEDINIPUR : PIN – 721 211

E-mail : [narajolerajcollege@rediffmail.com](mailto:narajolerajcollege@rediffmail.com)

Website : <http://www.narajolerajcollege.ac.in>



### REPORT FROM GREIVANCE REDRESAL CELL (VISHAKA)

In 2019-2020 sessions no grievance on Sexual Harassment case had been reported.

Tanuka Acharya

13.12.2020

Tanuka Acharya

In-charge of Redresal Cell (Vishaka)

NRC, Paschim Medinepore



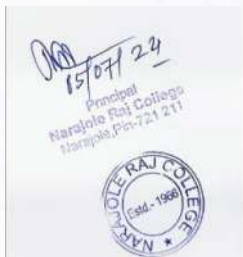


# NARAJOLE RAJ COLLEGE

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NARAJOLE: PASCHIM MEDINIPUR: WEST BENGAL: Pin-721211  
Phone and Fax: +91- 9475429272  
E-mail: [narajolerajcollege@rediffmail.com](mailto:narajolerajcollege@rediffmail.com)  
Website: <http://www.narajolerajcollege.ac.in>

Dated : 28.01.2022

During Academic Session 2020-2021 off-line academic activities of Narajole Raj College were suspended due to Govt. declared Lock-down for Pandemic situation. In such situation no occurrence of sexual harassment case was reported either by Electronic Media or in any other way.



*Tanuka Acharya*  
**Tanuka Acharya**

Convenor

Internal Complaint Committee

(Formerly known as Sexual Harassment Cell)



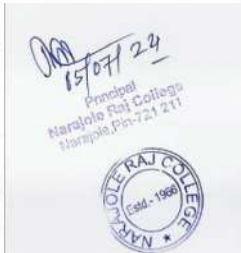


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Website: <http://www.narajolerajcollege.ac.in>

Date :- 29.01.2022

I do hereby declare that, in the session 2020-2021, the Anti Ragging Cell of Narajole Raj College, has not found any complain about Ragging in the complain box. As the classes were running in online mode due to COVID-19, no complain dropped in the complain box nor any complain in online mode.



**Dr. Dipak Shom**

*Dipak Shom* 29/01/2022

Convener, Anti Ragging Cell  
Narajole Raj College



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Website: <http://www.narajolerajcollege.ac.in>

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Dated : 29.01.2022

I do hereby declare that in the session 2020-2021, the Grievance Redressal Cell of Narajole Raj College, has not found any complain about Grievance Redressal in the Grievance Redressal Complain Box. As the classes were running in online mode due to COVID-19, no complain dropped in the complain Box nor any complain in online mode.



*Sadhan Chandra Pandit*  
29.01.2022

( DR. SADHAN CHANDRA PANDIT)

Convenor

Grievance Redressal Cell

Narajole Raj College, Paschim Medinipur



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Website: <http://www.narajolerajcollege.ac.in>



I do hereby declare that during Academic Sessions 2021-2022 and 2022-2023 (till November 2022) no occurrence of sexual harassment was reported to the Internal Complaints Committee of Narajole Raj College, either via Electronic Media or by any other means.

*Tanuka Acharya .*  
26.11.2022  
Tanuka Acharya

Convenor Internal Complaints Committee  
(Formerly known as Sexual Harassment Cell)





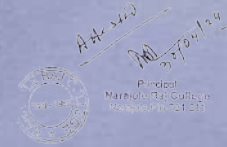
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I do hereby declare that, in the academic sessions 2021-2022 and 2022-2023 (till November 2022), the Anti Ragging Cell of Narajole Raj College, has not found any complaint about Ragging in the designated complaint box within the college campus.



*Dipak Shom*  
29/11/2022  
Dr. Dipak Shom  
Convener, Anti Ragging Cell  
Narajole Raj College





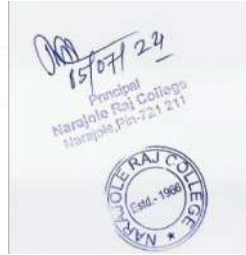
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Website: <http://www.narajolerajcollege.ac.in>



I do hereby declare that in the academic sessions 2021-2022 and 2022-2023 (till November 2022), the Grievance Redressal Cell of Narajole Raj College, has not found any complaint over Grievance Redressal in the designated Grievance Redressal Complaint Box within the college campus.

*Sadhan Chandra Pandit*  
25/11/2022  
(DR. SADHAN CHANDRA PANDIT)

Convenor  
Grievance Redressal Cell  
Narajole Raj College, Paschim Medinipur





**NARAJOLE RAJ COLLEGE**  
(NAAC Accredited 'B' Grade Government-Aided College)  
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



In this Session 2023-24 new Committee of Grievance Redressal Cell took charge by the order of the Principal (vide notification: Gazette of India, U.G.C., New Delhi, 11.04.2023). The Cell has not found any complain in the complain box. Either via Electronic Media or by any other means.



Convenor  
Grievance Redressal Cell,  
Narajole Raj College

# Report of the Anti-ragging Cell

Session 2023-2024

Narajole Raj College

Narajole, Paschim Medinipur



Say no to

# Ragging!

Get your Anti-Ragging Affidavit  
from Easy Drafting

Contact Us

0982209233, 0140-4150865  
www.easydrafting.in



Follow us on

Ragging is a punishable offence. To spread the idea among the students anti-ragging cell of Narajole Raj College put up various types of posters in different parts of the college. If anyone becomes victim of this heinous crime he must write his complain and drop it into the fixed box, which is hanging in front of the Principal's chamber. It is also suggested that the victims will also meet the dignitaries of the cell. The list of the members of the cell is also announced. They are: 1. Dr. Anupam Parua (Principal), 2. Dr. Dipak Shom (Convenor), 3. Dr. Baisali Guha (Member), 4. Prof. Asis Bhattacharya (Member), 5. Prof. Sanjoy Dutta (Member).

In the session 2023-2024 the members of the cell have received no complain. Nor any complain has been found in the complain box.

## ZERO TOLERANCE TO RAGGING



### NO TO RAGGING

**PUNISHMENT FOR RAGGING**

Suspension / Expulsion /  
Cancellation Of Degree / Penal Action  
Ragging is a punishable offence under the provisions of  
College Regulation and Act of Royal Dental College.

**IMPORA**

Drop written complaint  
in the complaint box in college

Dr. Anupam Parua (Principal) 8347 2321 (Cell No.)  
Dr. Dipak Shom (Convenor) 982209233, 0140-4150865 (Home No.)  
Dr. Baisali Guha (Member) 982209233, 0140-4150865 (Home No.)  
www.narajolecollege.com



ROYAL DENTAL COLLEGE  
Paschim Medinipur  
www.narajolecollege.com

# NO TO RAGGING



## ZERO TOLERANCE FOR RAGGING



15/07/24  
Principal  
Narajole Raj College  
Narajole Pin-721 211



Dipak Shom  
Convenor



 **GPS Map Camera**

Kismat Narajole, West Bengal, India  
HJ84+G3P, Medinipur Ln, Kismat  
Narajole, West Bengal 721232, India  
Lat 22.566293°  
Long 87.604367°  
11/03/23 02:57 PM GMT +05:30



*Principal*  
15/07/24  
Principal  
Narajole Raj College  
Narajole, Pin-721 211







**Kismat Narajole, West Bengal, India**  
HJ83+9H6, Kismat Narajole, West Bengal 721232,  
India  
Lat 22.566083°  
Long 87.604352°  
11/03/23 12:27 PM GMT +05:30



দাসপুরের নাড়াজোল রাজ কলেজে অ্যান্টি র্যাগিং নিয়ে সেমিনার অনুষ্ঠিত হল বৃহস্পতিবার। সেমিনারে ছিলেন ঘাটালের মহকুমা শাসক সুমন বিশ্বাস, দাসপুর থানার সেকেন্ড অফিসার প্রবীর দেবনাথ, মেদিনীপুর সিভিল কোর্টের অ্যাডভোকেট মৌমিতা সামুই, অ্যান্টি র্যাগিং সেলের কনভেনার ডক্টর দীপক সোম এবং ডক্টর বাসুদেব মণ্ডল প্রমুখ।-নিজস্ব চিত্র

*Principal*  
Principal  
Narajole Raj College  
Narajole, Pin-721 211

COMPLAINT AGAINST  
SEXUAL HARRASSMENT

কমপ্লেন্ট এগেইন্স্ট  
সেজুয়াল হ্যারেসমেন্ট

05/07/24  
Dipak  
Narajole Raj College  
Narajole, Pin-721232



 GPS Map Camera

Kismat Narajole, West Bengal, India  
HJ75+Q8X, Medinipur Ln, Kismat Narajole, Narajole, West  
Bengal 721232, India  
Lat 22.566269°  
Long 87.604908°  
30/08/22 04:32 PM GMT +05:30





**Who can approach ICC for help?**  
Any female employee (faculty, student or staff) of Narajole Raj College

**Definition of Sexual Harassment:**  
"Sexual harassment" includes any unwelcome sexually inclined behaviour, whether directly or indirectly, such as:  
• Physical contact and advances  
• Demand or request for sexual favours  
• Sexually coloured remarks  
• Showing any pornography, or  
• Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

**What are the possible actions that can be taken against the respondent?**  
• Warning  
• Written apology  
• Bond of good behaviour  
• Adverse remark in the Confidential Report  
• Stopping of increments/promotion  
• Suspension  
• Dismissal  
• Any other relevant actions

**If you think you are being harassed, what should you do?**  
Send an email to Chairperson: [icc@narajolerajcollege.ac.in](mailto:icc@narajolerajcollege.ac.in)  
OR, Drop a written complaint at the Sexual Harassment Prevention Complaint Box

**NARAJOLE RAJ COLLEGE**  
**Internal Complaints Committee (ICC)**  
Email: [icc@narajolerajcollege.ac.in](mailto:icc@narajolerajcollege.ac.in)

**Chairperson**  
1. Dr. Tanuka Acharya, Department of Philosophy

**Members**  
2. Dr. Rajasree Debnath, Department of Political Science  
3. Prof. Baisali Guha, Department of History  
4. Smt. Jharna Pandit (Non-teaching staff)  
5. Smt. Malina Bhui (Non-teaching staff)  
6. Dr. Nadia Rasul, M.B.B.S. (WBUHS), C.C.E.B.D.M.  
7. Smt. Moumita Samui, Advocate, Medinipur Judges' Court  
8. Student Representative, UG  
9. Student Representative, PG.

 **GPS Map Camera**

**Kismat Narajole, West Bengal, India**

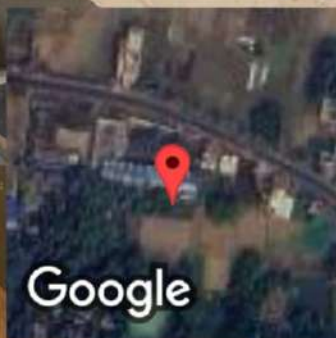
HJ75+Q8X, Medinipur Ln, Kismat Narajole, Narajole, West Bengal

721232, India

Lat 22.566245°

Long 87.604927°

25/05/24 04:31 PM GMT +05:30



GRIEVANCE  
REDRESSAL CELL

গ্রীভেন্স রিড্রেসাল সেল

*[Handwritten Signature]*  
15/07/24

Principal  
Narajole Raj College  
Narajole, Pin-721 211



**ANTI RAGGING  
CELL**

**অ্যান্টি র্যাগিং সেল**

*Principal*  
15/07/24

Principal  
Narajole Raj College  
Narajole, Pin-721 211

