



OFFICE OF THE INSPECTOR OF COLLEGES
VIDYASAGAR UNIVERSITY, MIDNAPORE

P.O.: VIDYASAGAR UNIVERSITY, DIST: PASCHIM MEDINIPUR, PIN 721 102, W.B.

Ref.No. VU/IC/248/2024

Date :July 30, 2024

TO WHOM IT MAY CONCERN

This is to certify that the Office of the Inspector of Colleges, Vidyasagar University conducted a General Inspection to the Narajole Raj College, Narajole, Paschim Medinipur - 721211, on 19.12.2023.

(Dr. Avijit Roychoudhury)

INSPECTOR OF COLLEGES

30th July, 2024

**Inspector of Colleges,
Vidyasagar University
Midnapore-721102**

15/07/24
Principal
Narajole Raj College
Midnapore, Pin-721 211



NARAJOLE RAJ COLLEGE



NAAC Accredited 'B' Grade College

ESTD.- 1966

Narajole ⊕ Paschim Medinipur

P.O.- NARAJOLE
DIST.- PASCHIM MEDINIPUR
PIN CODE- 721211
WEST BENGAL
Email: narajolerajcollege@rediffmail.com
Ph.- 03225-259755

Memo No..... NRC/60/v.u.(I.C.)/2022

Date..... 20/5/22

From :- The Vice-Principal,
Narajole Raj College,
Narajole, Paschim Medinipur.

To :- The Inspector of Colleges,
Vidyasagar University,
Paschim Medinipur.

Office of the Inspector of Colleges
VIDYASAGAR UNIVERSITY
Midnapore-721102

Received but content not verified

Signature
Date

Sub :- Academic Audit Report for the Session 2020-2021.

Dear Sir,

Please find attached herewith the format sent by you of the Academic Audit Report for the academic Session 2020-2021 dully filled-in is submitted. Noted that the same has been sent to icvuoffice@gmail.com.

This is for our information and taking action.

Thank you,

Yours faithfully,

Ranajit

(Dr. Ranajit Kumar Khalua)

Vice-Principal

Vice-Principal
Narajole Raj College
P.O. Narajole
Dist.- Paschim Medinipur, 721211

65/07/22



NARAJOLE RAJ COLLEGE



NAAC Accredited 'B' Grade College

ESTD.- 1966

Narajole + Paschim Medinipur

P.O.- NARAJOLE
DIST.- PASCHIM MEDINIPUR
PIN CODE- 721211
WEST BENGAL
Email: narajolerajcollege@rediffmail.com
Ph.- 03225-259755

Memo No. NRC/IC/41/2024

Date 21/03/2024

To
The Inspector of Colleges
Vidyasagar University
Midnapore 721102
Paschim Medinipur

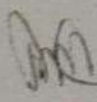
Sub: Submission of Academic Audit Report for the session 2022-2023 of Narajole Raj College (Reference no. VU/IC/AAR /41/2024 Dated:26.02.2024)

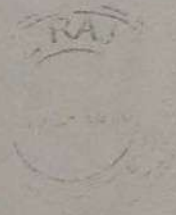
Respected Sir,


With reference to your letter vide memo no. VU/IC/AAR /41/2024 Dated:26.02.2024 regarding the submission of Academic Audit Report 2022 – 2023 (As per your provided format) I am forwarding herewith said report of our college for your kind perusal.

With thanks and regards,

Sincerely yours'


21/03/2024
Dr. Basudev Mandal
Principal
Narajole Raj College




21/03/24



NARAJOLE RAJ COLLEGE



NAAC Accredited 'B' Grade College

ESTD.- 1966

Narajole ⊕ Paschim Medinipur

o/c
P.O.- NARAJOLE
DIST.- PASCHIM MEDINIPUR
PIN CODE- 721211
WEST BENGAL
Email: narajolerajcollege@rediffmail.com
Ph.- 03225-259755

Memo No.....N.R.C./T.C./351/2023

Date.....27.04.2023

From: - The Vice-Principal
Narajole Raj College,
Narajole, Paschim Medinipur.

To :- The Inspector of Colleges,
Vidyasagar University,
Paschim Medinipur.

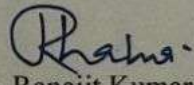
Subject: - Submission of Report for Academic Audit Report for 2021-2022

Dear Sir,

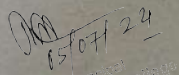
With due respect, I am sending herewith the Academic Report for Auditing for the year 2021-2022 in hard copy and soft copy also at icvuoffice@gmail.com for your information & taking necessary action.

Thanking you,

Yours faithfully,


Dr. Ranajit Kumar Khalua
Vice-Principal

Vice-Principal
Narajole Raj College
P.O.- Narajole
Dist.- Paschim Medinipur, 721211


65/07/24
Narajole Raj College
Narajole, Paschim Medinipur



Received
Dr. J. S. Jha
3.5.23

S.K.PAUL & CO.

(Chartered Accountants)

Partner: Sanjib Singha

Tel: 03222-210074

Mob: 9933029183/9475096460

H.O.-237C S.D. Banerjee Road

Kolkata - 700144

B.O.- 7A Burdge town(Durga Mandap)

P.O.-Midnapore

Paschim Medinipur, 721101

NARAJOLE RAJ COLLEGE
NARAJOLE :: DASPUR :: PASCHIM MEDINIPUR
INFRASTRUCTURE & DEVELOPMENT
RECEIPT AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2021

RECEIPTS	RS.		P.	PAYMENTS	RS.	
To, Opening Balance				By, Development Expenses		83,281.00
" Cash in Hand		NIL		" Computer		54,000.00
" Building Fees Fund	2,32,200.00			" Hostel Expense		1,199.00
" Development Fees Fund	4,77,900.00			" ICT		4,052.00
				" Closing Balance		5,67,568.00
						<u>7,10,100.00</u>
						<u>7,10,100.00</u>

AUDITOR'S REPORT:-

We report that we have examined the Receipts & Payments A/C of Project "INFRASTRUCTURE & DEVELOPMENT" of Narajole Raj College for the year ended 31st March, 2021 with Books and Accounts, Vouchers and Documents produced before us and the same are in agreement therewith.

Place: Medinipore

Date: 30/06/2023

[Handwritten Signature]
30/06/23

PRINCIPAL
NARAJOLE RAJ COLLEGE
Narajole, Paschim Medinipur

Principal
Narajole Raj College
Narajole, Pin- 721211



For: S.K.Paul & Co.
(Chartered Accountants)

[Handwritten Signature]
Partner: SANJIB SINGHA
R/No. 066924



Audit Report and Accounts For the year ended 31.03.2020 of

NARAJOLE RAJ COLLEGE
NARAJOLE, PASCHIM MEDINIPUR

OKEN
6/5/2020
Principal
Narajole Raj College
Paschim Medinipur



P S ROY & ASSOCIATES
CHARTERED ACCOUNTANTS

AD-280, SALT LAKE CITY, KOLKATA - 700 064

Phone : 2334-2938, 2321-7375, 2321-2795

Mobile : 9433042938, E-mail : ps2795@gmail.com



INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF

NARAJOLE RAJ COLLEGE, Narajole, Paschim Medinipur, 721211

Report on the Audit of Financial Statements

We have audited the annexed Balance Sheet of **NARAJOLE RAJ COLLEGE, Narajole, Paschim Medinipur** as at 31st March, 2020 and the Income and Expenditure and Receipt & payments Account for the year ended on that annexed thereto. The preparations of these financial statements are the responsibility of the College's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

Management's Responsibility for the Financial Statements:

The College Management is responsible for preparation of these financial statements (Balance Sheet, Income & Expenditure and Receipt & Payment Account) that give a true and fair view of the financial position, financial performance and cash flows of the College in accordance with the Accounting principles generally accepted in India. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the applicable law for safeguarding the assets of the College and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the Financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit.

1. We have conducted our audit in accordance with the Standards generally accepted on Auditing in India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
2. An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor



considers internal control relevant to the College's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the Management, as well as evaluating the overall presentation of the financial statements.

3. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

Opinion

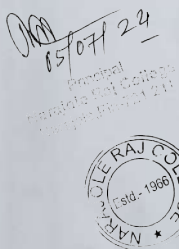
In our opinion and to the best of our knowledge and according to the explanations given to us, the aforesaid financial statements give the information required by the Act in the manner so required and give true and fair view in conformity with the accounting principles generally accepted in India.

- i. In case of Balance Sheet, of the state of affairs of the College as at 31st March, 2020.
- ii. In case of Income & Expenditure Account of the Surplus for the year ended on that date and
- iii. In case of Receipt & Payments Accounts of the actual receipts and payments for the year ended on that date.

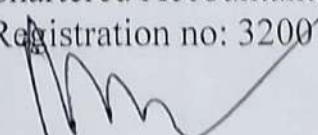
We report that:

- (a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
- b) In our opinion, proper books of accounts have been kept as required by law so far as appears from our examination of those books.
- c) The Balance Sheet, Income and Expenditure Account and Receipt & Payment Account dealt with by this report are in agreement with the books of account.

Dated, Kolkata
06-02-2021



For P S ROY & ASSOCIATES
Chartered Accountants
Registration no: 320074E


P S Roy, Partner
Membership No: 054992
UDIN: 21054992AAAABA6110



NARAJOLE RAJ COLLEGE

Narajole, Daspur, Paschim Medinipur, Pin - 721211

Balance Sheet as at 31st March 2020

Liabilities		Amount(Rs)	Asset	Amount(Rs)
General Fund			Schedule: - A : Fixed Assets	1,84,59,359.94
Opening Balance	80,31,024.06		Schedule - B : Cash and Bank	32,95,279.19
Add: Excess of Income over Expenditure	18,62,291.46		Schedule - C : Fixed Deposit	9,69,279.00
	98,93,315.52	98,93,315.52	Schedule - D : Advance	31,82,314.00
Schedule - E : Capital Fund		1,17,97,912.00		
Schedule - F : UGC & Other Grants		1,01,521.00		
Schedule - G : Other Liabilities		37,38,138.61		
Schedule - H : University Fees		3,37,070.00		
Reserve Fund : As per last Account		38,275.00		
		2,59,06,232.13		2,59,06,232.13

Dated, Kolkata
6th February, 2021

Ampson Sam

Principal & Secretary
Narajole Raj College
Narajole, Pin-721 211



This is our report of even date

For P S Roy & Associates

Chartered Accountants

FRN/320074E

P S Roy, Partner

M.No:054992

UDIN: 21054992AAAABA6110



Notes on Accounts

1. **Basis of preparation of accounts:** The financial statements are prepared under historical cost convention on an accrual basis and according to the generally accepted accounting policy, in conformity with accounting standards issued by the Institute of Chartered Accountants of India.
2. **Fixed Assets:** Fixed Assets are stated at cost less depreciation and impairment losses thereon and. Cost for this purpose includes the cost of acquisition, installation and other direct expenses incurred in relation thereto.
3. **Depreciation:** Depreciation on the fixed assets is provided on written down value method as per Indian Income Tax Act, 1961.



65/07/24
Principal
Nankai College
Kolkata-700024



Certificate of Registration

This is to Certify that
Environmental Management System of

NARAJOLE RAJ COLLEGE

VILL + PO: NARAJOLE, PASCHIM MEDINIPORE - 721211,
WEST BENGAL, INDIA.

has been assessed and found to conform to the requirements of
ISO 14001:2015
for the following scope :

TEACHING, LEARNING AND EVALUATION PROCESSES RELATING TO
AWARDING OF B.A & B.SC HONS AS WELL AS GENERAL COURSES
CONSIDERING ENVIRONMENT FRIENDLY AND ENERGY EFFICIENCY
MANNER IN COLLEGE GREEN CAMPUS.

IAF CODE: 37

Certificate No	: 24EEMT52	Issuance Date	: 05/03/2024
Initial Registration Date	: 05/03/2024		
Date of Expiry*	: 04/03/2027		
1st Surv. Due	: 05/02/2025	2nd Surv. Due	: 05/02/2026



Director



(Scan to Verify)

Assurance Quality Certification LLC

Head Office: Sharjah Media City, SHAMS, Sharjah, UAE. e-mail: info@aqcworld.com

Key Location: A-60, Sector - 2, Noida, Uttar Pradesh, 201301, India.

*Validity of the Certificate is subject to successful completion of surveillance audit on or before of due date, (in case surveillance audit is not allowed to be conducted, this certificate shall be suspended/withdrawn).

Certificate Verification: Please Re-check the validity of certificate at <http://www.aqcworld.com/activeclients.aspx> or www.aqcworld.com at Active Clients.

Certificate is the property of Assurance Quality Certification LLC and shall be returned immediately when demanded

ISO 14001:2015



Certificate of Registration

This is to Certify that
Quality Management System of

NARAJOLE RAJ COLLEGE

VILL + PO: NARAJOLE, PASCHIM MEDINIPORE - 721211,
WEST BENGAL, INDIA.

has been assessed and found to conform to the requirements of
ISO 9001:2015
for the following scope :

TEACHING, LEARNING AND EVALUATION PROCESSES RELATING TO
AWARDING OF B.A & B.SC HONS AS WELL AS GENERAL COURSES
CONSIDERING ENVIRONMENT FRIENDLY AND ENERGY EFFICIENCY
MANNER IN COLLEGE GREEN CAMPUS.

IAF CODE: 37

Certificate No	: 24EQMR38		
Initial Registration Date	: 05/03/2024	Issuance Date	: 05/03/2024
Date of Expiry*	: 04/03/2027		
1st Surv. Due	: 05/02/2025	2nd Surv. Due	: 05/02/2026



Director



(Scan to Verify)

Assurance Quality Certification LLC

Head Office: Sharjah Media City, SHAMS, Sharjah, UAE. e-mail: info@aqcworld.com,

Key Location: A-60, Sector - 2, Noida, Uttar Pradesh, 201301, India.

*Validity of the Certificate is subject to successful completion of surveillance audit on or before of due date, (in case surveillance audit is not allowed to be conducted, this certificate shall be suspended/withdrawn).

Certificate Verification: Please Re-check the validity of certificate at <http://www.aqcworld.com/activeclients.aspx> or www.aqcworld.com at Active Clients.

Certificate is the property of Assurance Quality Certification LLC and shall be returned immediately when demanded

Certificate of Registration

This is to Certify that
Energy Management System of

NARAJOLE RAJ COLLEGE

VILL + PO: NARAJOLE, PASCHIM MEDINIPORE - 721211,
WEST BENGAL, INDIA.

has been assessed and found to conform to the requirements of
ISO 50001:2018
for the following scope :

TEACHING, LEARNING AND EVALUATION PROCESSES RELATING TO
AWARDING OF B.A & B.SC HONS AS WELL AS GENERAL COURSES
CONSIDERING ENVIRONMENT FRIENDLY AND ENERGY EFFICIENCY
MANNER IN COLLEGE GREEN CAMPUS.

Certificate No : 24EEenMS38
Initial Registration Date : 05/03/2024 Issuance Date : 05/03/2024
Date of Expiry* : 04/03/2027
1st Surv. Due : 05/02/2025 2nd Surv. Due : 05/02/2026



Director



(Scan to Verify)

Assurance Quality Certification LLC

Head Office: Sharjah Media City, SHAMS, Sharjah, UAE. e-mail: info@aqcworld.com,


Key Location: A-60, Sector - 2, Noida, Uttar Pradesh, 201301, India.

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Certificate is the property of Assurance Quality Certification LLC and shall be returned immediately when demanded

AQC GLOBAL LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Audit Report	Rev 05

Name of the Organization	Narajole Raj College	
Address	Vill+PO: Narajole, Paschim Medinipore, PIN : 721211.	
Site Address (If any)		
No. of Employees	Teaching = 67, GLI = 1, Non-teaching = 23, House-keeping =2, Security =4, Electrician=1, Total = 98	
No. Of Shift	1	
E mail id	narajolerajcollege@rediffmail.com	
Contact Person	Dr. Basudev Mandal	
Telephone/Fax	+919635665468	
Scope	Teaching, Learning and Evaluation processes relating to awarding of B.A & B.SC Hons as well as General Courses considering Environment friendly and Energy efficiency manner in College Green Campus.	
Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Exclusions	Design and development	
Audit Team	Lead Auditor: Amalesh Kumar Mandal Auditor: Technical Expert	Audit duration Man day(s): Technical Expert
Starting date of Audit	21.05.2023	
End Date of Audit	21.05.2023	
Brief about the organization	<p>A noble effort to further higher education amongst aspiring rural students bogged down by infrastructural and communication drawbacks, the curse of emerging modern India, resulted in the humble beginnings of Narajole Raj College, way back, on September 12, 1966. Located in remote Paschim Medinipur (then undivided Midnapore) district of West Bengal, The College was the dream child of a group of magnanimous minds, led by Rani Anjali Khan (of renowned Khan Dynasty, erstwhile rulers of the area and contributors to the Indian freedom movement), renowned political activist, Shri Rajanikanta Dolai and social activist, Shri Radhayashyam Mondal. The trio were actively supported and helped in their mission by the people of the locality. Srimati Khan leased out her palace in Narajole for the purpose of running the college. The college began functioning with 6 teachers, 5 non-teaching staff and 30 students. Initially, the college offered 3 years Undergraduate Degree courses (General) in 6 subjects, and the Pre University course under Calcutta University. We respectfully remember our first Principal, Prof. Sital Bhattacharya, who meticulously looked into all legal and governmental issues that would ensure the smooth functioning of the Institution in the years ahead.</p>	


 Narajole Raj College
 Paschim Medinipur - 721211



AQC GLOBAL LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Audit Report	Rev 05

	<p>When reminiscing about its early days, one bow in respect to those teachers of Mahendra Academy Boys' High School, Narajole, who willingly accepted the burden of taking classes at the college which was suffering from dearth of teachers (the economic condition of the college was not such that it was capable of hiring part time teachers). In the chequered history of the College one major landmark was the introduction of B. Sc. in Pure Science (General) in 1983. After de-notification by the then affiliating body, the University of Calcutta, in 1987, was shifted over to the recently established Vidyasagar University (Midnapore) as per Government order. Another major breakthrough in the history of the College came in 1991, with the College offering Honours Courses in Bengali and History, and B.Sc. in the Biological Science (General). The college in turn donated land to the government so that a Boys' Hostel for the weaker section of the community could be constructed. In 2005, the subjects under the discipline of humanities were shifted to the new campus.</p>
Audit Objective	To evaluate the client's documented system, location & site-specific conditions and gather other details through discussions with the client's personnel to determine the organization's readiness for the Stage 2 Audit for Certification

CHANGE DETAIL

Audit Duration for Stage 1	
Are quoted man-days adequate?	Yes
Any change in employee detail?	None
Any Change in Scope?	None
Any additional Information:	None

ATTENDANCE SHEET:

NAME OF PERSON	DESIGNATION
<i>Amalish K. Mandal</i>	Lead Auditor

AKM
15/07/24
Principal
Mahendra Raj College
Midnapore - 721 001





AQC GLOBAL LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Audit Report	Rev 05

Dr. Basudev Mandal	Principal
Prof. Pragna Paramita Mondal	IQAC Coordinator
Prof. Sanjay Kumar Datta	Convenor
Dr. Arif Iqbal Mallick	Assistant Professor
Dr. Arpita Chakraborty	SACT-I
Dr. Avradip Pradhan	Assistant Professor
Dr. Barun Mondal	Assistant Professor
Prof. Ishita Biswas	Assistant Professor
Prof. Nandita Bhakat	Assistant Professor
Dr. Poulomi Adhikary	Assistant Professor
Dr. Prithwi Ghosh	Assistant Professor
Dr. Soumendu Bisoi	Assistant Professor
Prof. Subhasis Das	Assistant Professor

SUMMARY OF AUDIT

AREA OF IMPROVEMET	
(Areas of Improvement Which May be Identified as Non Conformities During Stage 2 Audit)	
1	Communication/Display of policy
2	Communication/Display of Objectives


 Principal
 Narajito Raj College
 Narajito, Paschim Medinipur



AQC GLOBAL LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Audit Report	Rev 05

Non Conformities Raised

0 Minor/Major Non conformance identified in the Stage 1 audit, details of Non Conformance in F50.

Please respond by using your own corrective action form and include the root cause analysis with systemic corrective action. Failure to include root cause analysis with systemic corrective action will result in your responses being rejected by Lead Auditor

Team Leader Declaration (Tick or cross Each Column as per applicability)	
√	Auditing is based on a sampling process of the available information
√	Audit is combined, joint or integrated;
√	The effectiveness of corrective actions taken regarding previously identified
√	nonconformities has verified
√	outcomes are effective and complying.
√	The internal audit and management review process are effective and complying with the requirements.
√	The scope of certification is appropriate.
√	The capability of the management system to meet applicable requirements and expected
√	The audit objectives has been fulfilled and achieved.
RECOMMENDATION	
√	Recommended Proceeding With Stage 2 (within 60 days from this audit date)
×	Recommend not proceeding to stage 2 until audit evidence has been submitted to AQC showing that the concerns raised by the auditor (s) have been rectified. A date for stage 2 will then be agreed.
×	Recommend not proceeding without a further stage 1 Audit due to the severity of the concerns raised by the audit team

Sign Off : Date 21.06.2023	
AQC Report Submission	Client Acceptance for Report
Name of Auditor: Amallesh Kumar Mandal Signature: <i>Amallesh Kumar Mandal</i>	Name: Dr. Basudev Mandal Sign:  Designation: Principal


Principal
15/07/24
Principal
Narendra Raj College
Bhubaneswar-751011



AQC GLOBAL LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Audit Report	Rev 05

AUDIT CHECKLIST

REQUIREMENTS	COMMENTS	Status C/NC/O
Is the Information is documented as required as per the ISO 9001:2015?	Manual and other documented information available.	C
Has the discussion held with personnel of the Client company for readiness for stage-2?	Yes	C
Has the Client site specific conditions are evaluated?	Yes	C
Has the company identified key performance, Process, Objectives and operation of Management System?	Established and implemented	C
Has the client having understanding with the ISO 9001:2015 Standard requirement?	Yes	C
Is the scope is having boundaries and specific to client organization?	Yes	C
Is client having Multisite then level of control is established.	Not applicable	C
Is process and Equipment used are adequate?	Yes	C

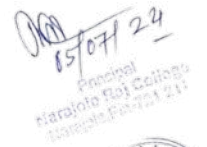

 15/07/24
 Principal
 Narajole Raj College
 Narajole, Paschim Medinipur
 751011



AQC GLOBAL LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Audit Report	Rev 05

Has client identified Legal and Statutory Requirements applicable to Product and Organization?	Yes	C
Is the resource are adequate for stage 2 audit?	Yes	C
Is Internal Audit planned and performed and effective?	Yes	C
Is MRM planned and performed and Effective?	Yes	C
Are Internal audits conducted as planned? Date of Last Internal Audit?	Yes/ 11.01.2023 to 12.01.2023	C
Are Management reviews conducted as planned? Date of Last MRM?	Yes/ 18.01.2023	C

END OF REPORT


 15/07/24
 Principal
 Narajale Raj College
 Narajale, P. Narajale, 211



AQC GLOBAL LLC	F15 Issue 01 Rev 05
ISO 14001:2015	
Stage 1 Audit Report	

Name of the Organization	Narajole Raj College	
Address	Vill+PO: Narajole, Paschim Medinipore, PIN : 721211.	
Site Address (If any)		
No. of Employees	Teaching = 67, GLI = 1, Non-teaching = 23, House-keeping =2, Security =4, Electrician=1, Total = 98	
E mail id	narajolerajcollege@rediffmail.com	
Contact Person	Dr. Basudev Mandal	
Telephone/Fax	+919635665468	
Scope	Teaching, Learning and Evaluation processes relating to awarding of B.A & B.SC Hons as well as General Courses considering Environment friendly and Energy efficiency manner in College Green Campus.	
Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Exclusions	None	
Audit Team	Lead Auditor: Amalesh Kr. Mandal Auditor: Technical Expert:	Audit duration Man day(s):
Start date of Audit	21.05.2023	
End Date of Audit	21.05.2023	
Brief about the organization	<p>A noble effort to further higher education amongst aspiring rural students bogged down by infrastructural and communication drawbacks, the curse of emerging modern India, resulted in the humble beginnings of Narajole Raj College, way back, on September 12, 1966. Located in remote Paschim Medinipur (then undivided Midnapore) district of West Bengal, The College was the dream child of a group of magnanimous minds, led by Rani Anjali Khan (of renowned Khan Dynasty, erstwhile rulers of the area and contributors to the Indian freedom movement), renowned political activist, Shri Rajanikanta Dolai and social activist, Shri Radhayashyam Mondal. The trio were actively supported and helped in their mission by the people of the locality. Srimati Khan leased out her palace in Narajole for the purpose of running the college. The college began functioning with 6 teachers, 5 non-teaching staff and 30 students. Initially, the college offered 3 years Undergraduate Degree courses (General) in 6 subjects, and the Pre University course under Calcutta University. We respectfully remember our first Principal, Prof. Sital Bhattacharya, who meticulously looked into all legal and governmental issues that would ensure the smooth functioning of the Institution in the years ahead.</p> <p>When reminiscing about its early days, one bow in respect to those teachers of Mahendra Academy Boys' High School, Narajole, who willingly accepted the burden of taking classes at the college which was suffering</p>	

Principal
Narajole Raj College
Paschim Medinipur - 721211



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	<p>from dearth of teachers (the economic condition of the college was not such that it was capable of hiring part time teachers). In the chequered history of the College one major landmark was the introduction of B. Sc. in Pure Science (General) in 1983. After de-notification by the then affiliating body, the University of Calcutta, in 1987, was shifted over to the recently established Vidyasagar University (Midnapore) as per Government order. Another major breakthrough in the history of the College came in 1991, with the College offering Honours Courses in Bengali and History, and B.Sc. in the Biological Science (General). The college in turn donated land to the government so that a Boys' Hostel for the weaker section of the community could be constructed. In 2005, the subjects under the discipline of humanities were shifted to the new campus.</p>
Audit Objective	To evaluate the client's documented system, location & site-specific conditions and gather other details through discussions with the client's personnel to determine the organization's readiness for the Stage 2 Audit for Certification.

CHANGE DETAIL

Audit Duration for Stage 1	
Are quoted man-days adequate?	Yes
Any change in employee detail?	None
Any Change in Scope?	None
Any additional Information:	None

ATTENDENCE SHEET:

NAME OF PERSON	DESIGNATION
<i>Amalish K. Mondal</i>	Lead auditor

DM
15/07/24
Principal
Narajito Raj College
Midnapore-721121

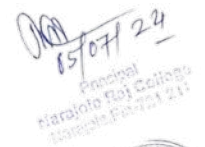


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Dr. Basudev Mandal	Principal
Prof. Pragna Paramita Mondal	IQAC Coordinator
Prof. Sanjay Kumar Datta	Convenor
Dr. Arif Iqbal Mallick	Assistant Professor
Dr. Arpita Chakraborty	SACT-I
Dr. Avradip Pradhan	Assistant Professor
Dr. Barun Mondal	Assistant Professor
Prof. Ishita Biswas	Assistant Professor
Prof. Nandita Bhakat	Assistant Professor
Dr. Poulomi Adhikary	Assistant Professor
Dr. Prithwi Ghosh	Assistant Professor
Dr. Soumendu Bisoi	Assistant Professor
Prof. Subhasis Das	Assistant Professor

SUMMARY OF AUDIT

AREA OF IMPROVEMNET	
(Areas Of Improvement Which May Be Identified As Non Conformities During Stage 2 Audit)	
1	Communication/Display of policy
2	Communication/Display of Objectives


 Principal
 Narajit Raj College
 Narajit Raj College



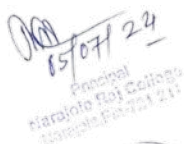
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Non Conformities Raised

0 Minor/Major Non-conformance identified in the Stage 1 audit, details of Non Conformance in F50


Please respond by using your own corrective action form and include the root cause analysis with systemic corrective action. Failure to include root cause analysis with systemic corrective action will result in your responses being rejected by Lead Auditor

Team Leader Declaration (Tick or cross Each Column as per applicability)	
√	Auditing is based on a sampling process of the available information
√	Audit is combined, joint or integrated;
√	The effectiveness of corrective actions taken regarding previously identified
√	nonconformities has verified
√	outcomes are effective and complying.
√	The internal audit and management review process are effective and complying with the requirements.
√	The scope of certification is appropriate.
√	The capability of the management system to meet applicable requirements and expected
√	The audit objectives has been fulfilled and achieved.
RECOMMENDATION	
√	Recommended Proceeding With Stage 2 (within 60 days from this audit date)
×	Recommend not proceeding to stage 2 until audit evidence has been submitted to AQC showing that the concerns raised by the auditor (s) have been rectified. A date for stage 2 will then be agreed.
×	Recommend not proceeding without a further stage 1 Audit due to the severity of the concerns raised by the audit team


 Prasad
 Narasimha Raj College
 Bangalore-560024



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Sign Off : Date 21.06.2023	
AQC Report Submission	Client Acceptance for Report
Name of Auditor: Amalesh Kumar Mandal Signature: <i>Amalesh Kumar Mandal</i>	Name: Dr. Basudev Mandal Signature:  Designation: Principal

AUDIT CHECKLIST

REQUIREMENTS	COMMENTS	Status C/NC/O
Is the Information is documented as required as per the ISO 14001:2015?	Manual (EMS/001 dtd. 12.09.2022) and other documented information available.	C
Has the discussion held with personnel of the Client company for readiness for stage-2?	Yes. Within this month the Stage-2 need to be completed.	C
Are Process and support processes identified and determined?	Yes	C
Has the Client site specific conditions are evaluated?	Established and implemented	C
Has the company identified key performance, Process, Objectives, Impact and Aspect analysis and operation of Management System?	Yes. Environment related objectives and programs are found set and Environmental aspect/impact analysis found established.	C
Has the client having understanding with the ISO	Yes. They have hired external consultant for that too. Awareness done.	C

Basudev Mandal
Principal
Narasimha Raj College
Bangalore-560021



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14001:2015 Standard requirement?		
Is the scope is having boundaries and specific to client organization?	Yes	C
Is client having Multisite then level of control is established.	Not applicable	C
Is process and Equipment used are adequate?	Yes	C
Has client identified Legal and Statutory Requirements applicable to Product and Organization?	Yes as per UGC guidelines.	C
Is the resource are adequate for stage 2 audit?	Yes	C
Is Internal Audit planned and performed and effective?	Last done on 11.03.2023 covering ISO 14001:2015 standards.	C
Is MRM planned and performed and Effective?	Yes last done on 23.03.2023, minutes are available.	C

END OF REPORT


 Principal
 Narasimha Raj College
 Narasimha Raj College



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Name of the Organization	Narajole Raj College	
Address	Vill+PO: Narajole, Paschim Medinipore, PIN : 721211.	
Site Address (If any)		
No. of Employees	Teaching = 67, GLI = 1, Non-teaching = 23, House-keeping =2, Security =4, Electrician=1, Total = 98	
NO. of Shift	1	
E mail id	narajolerajcollege@rediffmail.com	
Contact Person	Dr. Basudev Mandal	
Telephone/Fax	+919635665468	
Scope	Teaching, Learning and Evaluation processes relating to awarding of B.A & B.SC Hons as well as General Courses considering Environment friendly and Energy efficiency manner in College Green Campus.	
Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Exclusion	None	
Audit Team	Lead Auditor: Amalesh Kumar Mandal Auditor: Technical Expert:	No of Mandays : 1
Starting Date of Audit	12.07.2023	
End Date of Audit	12.07.2023	
Brief about the organization	<p>A noble effort to further higher education amongst aspiring rural students bogged down by infrastructural and communication drawbacks, the curse of emerging modern India, resulted in the humble beginnings of Narajole Raj College, way back, on September 12, 1966. Located in remote Paschim Medinipur (then undivided Midnapore) district of West Bengal, The College was the dream child of a group of magnanimous minds, led by Rani Anjali Khan (of renowned Khan Dynasty, erstwhile rulers of the area and contributors to the Indian freedom movement), renowned political activist, Shri Rajanikanta Dolai and social activist, Shri Radhayashyam Mondal. The trio were actively supported and helped in their mission by the people of the locality. Srimati Khan leased out her palace in Narajole for the purpose of running the college. The college began functioning with 6 teachers, 5 non-teaching staff and 30 students. Initially, the college offered 3 years Undergraduate Degree courses (General) in 6 subjects, and the Pre University course under Calcutta University. We respectfully remember our first Principal, Prof. Sital Bhattacharya, who meticulously looked into all legal and governmental issues that would ensure the smooth functioning of the Institution in the years ahead.</p> <p>When reminiscing about its early days, one bow in respect to those teachers of Mahendra Academy Boys' High School, Narajole, who willingly accepted the burden of taking classes at the college which was suffering from dearth of teachers (the</p>	


 Principal
 Narajole Raj College
 Paschim Medinipur-721211


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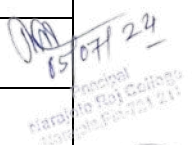

	economic condition of the college was not such that it was capable of hiring part time teachers).In the chequered history of the College one major landmark was the introduction of B. Sc. in Pure Science (General) in 1983. After de-notification by the then affiliating body, the University of Calcutta, in 1987, was shifted over to the recently established Vidyasagar University (Midnapore) as per Government order. Another major breakthrough in the history of the College came in 1991, with the College offering Honours Courses in Bengali and History, and B.Sc. in the Biological Science (General).The college in turn donated land to the government so that a Boys' Hostel for the weaker section of the community could be constructed. In 2005, the subjects under the discipline of humanities were shifted to the new campus.
Purpose of Audit	To verify the implementation of the Environmental Management System as per the Standards Requirement, verification of records for the conformity of the implementation.

CHANGE DETAIL:

Audit Duration for Stage 2	
Are quoted man-days adequate?	Yes
Any change in employee detail?	None
Any Change in Scope?	None
Any additional Information:	None

ATTENDANCE SHEET:

NAME OF PERSON	DESIGNATION
<i>Amalish Kr. Mondal</i>	
DR. BASUDEV MONDAL	PRINCIPAL
PROF.PRAGNA PARAMITA MONDAL	IQAC CO-ORDINATOR


 Principal
 Naraj Raj College
 Baranagar, Kolkata - 700017


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NAME OF PERSON	DESIGNATION
PROF.SANJAY KUMAR DATTA	CONVENOR
PROF.NANDITA BHAKAT	ASST.PROFESSOR
PROF.BARUN KUMAR MONDAL	ASST.PROFESSOR
DR.AVRADIP PRADHAN	ASST.PROFESSOR

SUMMARY OF AUDIT

AREA OF IMPROVEMENTS	
1	No such improvement points identified in current period.

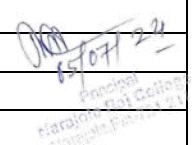
Non Conformities Raised

0 Minor/Major Non-conformance identified in the Stage 2 audit, details of Non Conformance in F50

Please respond by using your own corrective action form and include the root cause analysis with systemic corrective action. Failure to include root cause analysis with systemic corrective action will result in your responses being rejected by Lead Auditor

Team Leader Declaration (Tick or cross Each Column as per applicability)

√	Auditing is based on a sampling process of the available information
√	Audit is combined, joint or integrated;
√	The effectiveness of corrective actions taken regarding previously identified
√	nonconformities has verified
√	outcomes are effective and complying.


 Signature
 Date: 15/07/22



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√	The internal audit and management review process are effective and complying with the requirements.
√	The scope of certification is appropriate.
√	The capability of the management system to meet applicable requirements and expected
√	The audit objectives has been fulfilled and achieved.

Recommendation:

√	The EMS complies with the requirements of the reference standard: Congratulations, on the basis of the above summary, Lead Auditor is pleased to put forward a recommendation for Issuance of Certificate. The organization can use the AQC Mark
×	The EMS complies with the requirements of the reference standard with exception of minor NC: Congratulations, Team Leader is pleased to put forward a recommendation for Issuance of the certificate of Organization upon off-site verification of closure of all minor NC within 60 days from the date of Stage 2 audit. Responses to the non-conformances should be submitted to AQC and must include supporting evidence of closure to allow for off-site verification. In responding to the non-conformances, the organization should consider the root cause of the non-conformance and the potential for related issues in other parts of system. If all non-conformances are not closed within 60 days, a full reassessment may be required.
×	Evidence of major non conformities: Organization is not recommended for Issuance of Certificate and at this time. Follow-up audit will be scheduled to allow for on-site verification and closure of all issues within 60 days from the date of Stage 2. Once all non-conformances are closed, the recommendation for Issuance of certification may recommended. If all non-conformances are not closed within 60 days, a full reassessment may be required.
×	Not Recommended: Organization is not recommended for Issuance of certificate at this time. Full Stage 2 audit is required as the organisation has not implemented the system and process at pace. .
	<i>Proposed Audit Date for 1st Surveillance Audit 11.07.2024 (mm/dd/yy)</i>

Sign Off : (Date) 12.07.2023

AQC Report Submission

Name of Team Leader: Amalesh Kr. Mandal

Signature: *Amalesh Kumar Mandal*

Client Acceptance for Report

Name:

Sign

Designation:

AKM
15/07/24
Principal
Maratha Raj College
Mumbai-400 021



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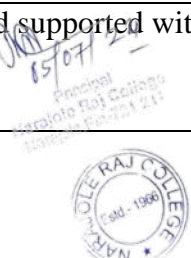
AUDIT CHECKLIST

VERIFICATION OF DOCUMENTED INFORMATION & RECORDS AS PER STD REQUIREMENT (C- Conformity, NC-Non Conformity, O-Observation)
--

Clause Number	C/NC/O	Document Verification detail with statement of Conformity
4.1 Understanding the organization and its context (Determination of external and Internal Issues)	C	Identified and included in Manual (Doc. Ref. No. EMS/001, Dtd. 12.09.2022)
4.2 Understanding the needs and expectations of interested parties (Determination, Monitor & Review of the Interested Parties)	C	Identified and included in Manual (Doc. Ref. No. EMS/001, Dtd. 12.09.2022)
4.3 Determine and maintained Documented Information the scope of the Environmental management system (Boundaries and Type of Product and Services and any requirement not applicable)	C	Scope established and included in Manual (Doc. Ref. No. EMS/001, Dtd. 12.09.2022), Section No. - EMS/11 Page. No. 12
4.4 Environmental management system and its processes (Established, Implement and maintained, process and Interaction of Process)	C	Process Flow found established. College operation predefined as per government norms.
5.1 Leadership & Commitment (Statement of ensurity)	C	Interviewed with Top Management (Principal) regarding Environment management system. Several Project has initiated and monitored as per plan.
5.2 Environmental policy (Documented Information, Establish, Implement, Maintain, communicated and understood)	C	Environmental Policy established (Section No. - EMS/15, Page no 16)
5.3 Organizational roles, responsibilities and authorities	C	Defined in Manual as per Governmental norms.

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6.0 Planning		
6.1.1 Actions to address risks and opportunities (Risk Assessment has done with prevention of undesirable effects)	C	Risk Register found maintain and accordingly project taken.
6.1.2 Determination and maintained documented information of Environmental Aspect, associated impacts Criteria Used and significant aspects and, of the activity and Environmental Impacts	C	Aspect/Impact Register found maintain. (DOC. NO: APC/ASPECT/01)
6.1.3 Determination of the Compliances Obligation and maintained documented information how to comply.	C	Compliance register found available and complied as per UGC and others norms.
6.1.4 Planning action for Environmental aspect, Compliance Obligation and Risk and Opportunities.	C	Planning records found available (In the form of projects)
6.2 Environmental objectives and planning to achieve them (Documented, Measurable, Monitored and communicated)	C	Environmental Objectives found established and planned to achieve action (MAP)- Doc. No. ENV/OBJ
7.1 Resources (Resource needed for Continual Improvement)	C	Found available
7.2 Competence (Employee records & Competence skill matrix)	C	Related training records found available
7.3 Awareness (Environmental Policy, Objectives & Effectiveness of EMS)	C	Done through training
7.4 Communication (what, who, when, whom, how with retained documented information)	C	Done
7.5 Documented information (External Origin, Creation, Updation, Distribution, Preservation, version control, Retention and disposition)	C	Document control done
8.1 Operational planning and control (Plan, Implement and control of process, documented information for	C	Operational procedures established supported with work instructions and related records.



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process carried out as planned and Conformity of product or services)		
8.2 Emergency Prepared and Responses (Mitigation of Adverse Environmental Impact, Respond to Emergency situation, Periodically review and Training of the Emergency)	C	EPRP document and mock drill training given. There are no such exposure of emergency as per their work nature and campus conditions.
9.1.1 Monitoring, Measurement analysis and evaluation	C	Environment monitoring: Their Own monitoring data report in the form of “Green Audit” found maintained in every assessment year wise. Monitoring done against respective parameters.
9.1.2 Evaluation Of Compliances Documented (Frequency and Action on Evaluation)	C	Compliance register found available
9.2 Internal Audit (Frequency and Documented Information for Implementation of Audit Program and the audit result)	C	Yearly frequency and Internal Audit plan/records found available. Last done (11.01.2023 to 12.01.2023)
9.3 Management Review (Frequency, Input, Output, Documented Information for MRM Results)	C	MRM agenda and minutes found available. Last done 18.01.2023.
10.1 Improvement – General	C	Done and included in MRM
10.2 Nonconformity and corrective action (Documented Information for nature of NC and result of action taken)	C	Procedure established.
10.3 Continual improvement	C	Objective and monitoring data found available.

END OF REPORT


 Principal
 Narajib Raj College
 Bangalore-751 241
